

Venue Selection Procedure Criteria for the YONEX Junior Selection Event

The YONEX Junior Selection Event serves as the primary qualifying event for selecting junior athletes to represent USA Badminton at the Pan Am Junior Championships (PAJC) Team Event (U19) and Individual Events (U13, U15, U17, U19), and the World Junior Championships (U19). In the event of unforeseeable situations, USA Badminton may make changes to the Selection Event and its prospectus at its discretion.

Eligibility Requirements

To be considered as a host site, applicant clubs must:

- Be a current USA Badminton member club in good standing.
- Maintain compliance with all organizational policies and requirements.
- Submit a completed host application by the designated deadline.
- Have the operational ability to conduct a sanctioned junior event.
- Agree to all hosting obligations and event standards listed in this document.

Incomplete or late applications may not be considered.

Application deadlines and submission requirements will be communicated annually by USA Badminton.

Facility Requirements

Priority will be given to clubs that can provide:

- At least 14 badminton courts in competition-ready condition
- Proper lighting, flooring, and safety standards
- Seating and viewing areas for spectators
- Sufficient warm-up and athlete areas
- Secure and reliable internet capabilities
- Equipment, supplies, and administrative materials necessary to support tournament operations
- Space for officials, staff, and event operations
- Compliance with applicable accessibility and safety requirements

USA Badminton may request photos, layouts, or conduct site visits in order to confirm the facility meets the requirements for a Selection Event.

Geographic Considerations

To support national athlete development and accessibility, USA Badminton may consider:

- Regional balance and rotation
- Accessibility by major airport or transportation routes
- Hotel availability and affordability
- Opportunities to expand badminton participation in emerging regions

Geographic considerations are one factor among several evaluated during the host selection process.

Host Responsibilities

The selected host club will be required to:

- Sign and execute an event agreement
- Pay USA Badminton the required \$15,000 hosting fee in accordance with the executed event agreement
- Follow all event operation standards and deadlines
- Coordinate with organizational staff and officials
- Maintain site integrity for the duration of the event
- Comply with compliance reporting requirements
- Provide and oversee the logistics on the items listed on the accompanying list provided by USA Badminton

Failure to meet hosting obligational requirements may result in withdrawal of hosting rights by USA Badminton.

Selection Process

Applications will be evaluated based on operational capability, facility suitability, geographic considerations, and the best interests of the event and USA Badminton.

. USA Badminton reserves the right to the following:

- Accept or reject any application.
- Modify any procedures if deemed necessary.
- Select multiple host venues for a single event.
- Select host sites for multiple event years simultaneously.
- Make all final decisions regarding the host selection of the YONEX Junior Selection Event.

Conflict of Interest

Individuals participating in the host selection process are expected to disclose any actual or perceived conflicts of interest and recuse themselves where appropriate.

USA Badminton reserves the right to select hosts based on the best interests of the event and of the organization. All host selection decisions are final upon announcement by USA Badminton.

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- Facility/venue
 - Field of play must be visibly separated from spectators
 - Separate break room for staff and umpires to rest and eat meals. Not open to public/tournament participants
 - Staging area for officials and players
 - Emergency action plan
 - Badminton stringing services
- Facility/venue equipment
 - Badminton court mats
 - Court tape for emergency repairs
 - BWF-compliant badminton net posts
 - BWF-compliant badminton nets
 - Zip ties for nets
 - Tables/chairs
 - Umpire chairs/stools for all courts being used within the event duration
 - Line judges (2 per court)
 - Coaches (4 per court)
 - Umpire area
 - Player staging area
 - Tournament desk
 - Internet
 - Sound
 - Power
 - Two (2) printers for match control
 - Toner and ink for printers
 - Pens/paper/clipboards (1500 sheets of paper, at least 25 clipboards)
 - Court boxes for player equipment/bags (laundry baskets acceptable)
 - Towels for wiping courts
 - Boxes/containers to hold used shuttlecocks for each court
 - Massage table for athletic trainer
 - Supplies for athletic trainer, including but not limited to:
 - Lidocaine pain spray
 - Self adhesive tapes (medium and large)
 - Kinesiotape
 - Massage cream (lotion)
 - Latex gloves
 - Ice packs
 - Disinfectant wipes
 - Band-aids (assorted)
 - Neosporin/medical ointment
 - AED device
 - Blood clean up kit - disposable gloves, disinfectant spray, wet wipes towels
 - Mops for mopping shuttle debris from courts
- Facility/venue labor/volunteers

- Setup/teardown
- Check-in desks
- Court moppers
- Shuttle control
- Line judges for finals day
- Police field of play / crowd control.
- A member of Janitorial staff must be on duty at all times to deal with keeping bathrooms clean and supplied, emptying trash cans, cleaning up spills.
- Local ground transportation for Technical Officials/staff
 - Hotel - airport - facility/venue
- Housing/lodging for Technical Officials (4 or 5 nights)
 - Must be a hotel
 - Separate rooms for referees preferred. Double queen rooms for 2 of same gender Technical Officials per room
 - Breakfast included unless offered at the venue instead
- Food/beverages/hospitality for Technical Officials/staff
 - Coffee
 - Breakfast (if not offered through hotel)/lunch/dinner
 - Cough drops
 - Small snacks
 - Must order enough to cover all tournament staff
 - Must have options for vegetarians besides salad
- Per diem for tournament officials
 - \$40/day for umpire
 - \$60/day for referee
- Providing additional umpires to supplement USAB assigned officials.
 - The minimum number of full-time umpires required should be 1.5 x the number of competition courts
 - If using 18 courts, we should have at least 27 umpires
 - The minimum level of umpires shall be Certified Regional
- Medals/awards for finalists and semi-finalists in each main-draw, and to all feed-in consolation winners
- Optional event shirt/participation souvenir
- Hotel partnerships for event participants
- Arranging for additional parking and transportation logistics to supplement facility parking
- Secure room for storage of tournament shuttles
- Presentation area for awards

USA Badminton will be responsible for the following:

- Match control and tournament desk staffing
 - Housing and transportation for match control and tournament desk staffing
- Flight costs for 2-3 USAB-assigned referees and 4-6 USAB-assigned umpires
- Shuttlecocks for use during tournament (Yonex AS-30 or similar)
- Medical staff (athletic trainer)
- USAB backdrop for award presentation