Request for Proposals (RFP)

2027 USA Badminton Junior National Championships

2028 USA Badminton Junior National Championships

---

1. Introduction

USA Badminton (USAB) invites qualified host organizations, sports commissions, convention and visitors bureaus (CVBs), municipalities, and local organizing committees to submit proposals to host the USA Badminton Junior National Championships.

The Junior National Championships represent the premier annual competition for junior badminton athletes in the United States. The event brings together the nation's top junior players, coaches, officials, and families for a week of national championship competition while serving as an important component of the athlete development pathway.

USAB seeks host partners capable of delivering a world-class championship experience through exceptional facilities, strong community support, operational excellence, and a commitment to growing the sport of badminton.

---

2. Event Overview

The USA Badminton Junior National Championships is a multi-day national championship featuring competition across multiple junior age divisions.

Estimated Event Profile

Item	Estimate
Event Length	6–8 Days
Competition Courts	20-22 Courts
Athletes	750–850
Coaches	250+
Officials	20–35
Spectators	1,000–1,500+ throughout the week

Item	Estimate
Volunteers	50+
Hotel Room Nights	4,000+

Actual participation numbers may vary annually.

---

3. Eligible Bidders

Proposals are encouraged from:

- Convention & Visitors Bureaus
- Sports Commissions
- Municipal Governments
- Parks & Recreation Departments
- Universities
- Convention Centers
- Local Organizing Committees
- Partnerships between the above organizations and local badminton clubs

---

4. Bid Timeline

Milestones	Date
Bid Submission Deadline	11/6/2026
Site Visits	TBD
Host Selection	11/30/2026
Contract Execution	TBD

---

5. Facility Requirements

Mandatory Requirements

The proposed venue shall include:

Competition Space

- Space for a minimum of twenty-two 46’x22’ competition courts, including appropriate safety run-off.
- No less than 30 feet of ceiling height and free of obstructions.
- Appropriate lighting approved for competitive badminton.
- Background and wall colors providing sufficient contrast to a white shuttlecock.
- Climate-controlled environment.

HVAC

Heating and air conditioning systems shall not create noticeable airflow across the courts.

Facilities must demonstrate either:

- Proper air distribution away from the playing area, or
- The ability to modify airflow during competition.

Flooring

Preferred flooring includes:

- Existing hardwood athletic flooring, or
- Suitable subfloor capable of supporting portable badminton courts.

Concrete floors without approved sport flooring will not be considered.

Spectator Seating

Adequate seating shall be provided for athletes' families, coaches, and spectators while maintaining safe circulation throughout the venue.

---

6. Venue Infrastructure

The venue must provide:

- Loading dock suitable for tractor-trailer deliveries
- Forklift or equivalent unloading equipment
- Secure overnight equipment storage
- Dedicated registration area
- Tournament operations office
- Officials' lounge space
- Competition office

- Medical treatment room (open and observable)
- Awards presentation area
- Vendor and merchandise space

---

7. Technology Requirements

The venue shall provide reliable technology infrastructure including:

- High-speed wireless internet throughout the venue
- Dedicated secure event network for tournament operations
- Sufficient bandwidth to support:
    - Tournament software
    - Live scoring
    - Livestreaming
    - Staff operations
    - Public Wi-Fi

Reliable cellular service throughout the venue is strongly preferred.

---

8. Parking & Transportation

The proposed venue shall include:

- Parking for approximately 750 passenger vehicles
- Designated parking for volunteers and officials
- Dedicated parking for up to two semi-trailers
- Accessible parking compliant with ADA requirements

Preferred:

- Convenient rideshare access
- Public transportation options

---

9. Hotels & Hospitality

Host communities shall demonstrate adequate hotel capacity within approximately fifteen (15) minutes of the competition venue.

Preferred accommodations include:

- Multiple price points
- Family-friendly properties
- Complimentary breakfast options
- Meeting space for tournament operations
- Coach and official accommodations

Walkable access between hotels, restaurants, and the venue is highly desirable.

---

10. Airport Access

The host city should be served by a major commercial airport with domestic and international service.

Preference will be given to communities located within approximately thirty (30) minutes of the airport.

---

11. Food & Beverage

Hosts shall identify food service options including:

- Venue concessions
- Nearby restaurants
- Staff & Officials 'catering services

Communities offering diverse dining options are encouraged.

---

12. Community Support

Each proposal must demonstrate significant local support.

Required:

- Participation from a minimum of two local badminton clubs
- A Local Organizing Committee with a designated local point of contact
- Volunteer recruitment plan
- Letters of support from key partners

Preference will be given to communities with established badminton participation and a demonstrated history of supporting racket sports and youth sporting events.

---

13. Volunteer Program

The host shall recruit and manage volunteers to support:

- Registration
- Athlete services
- Court management
- Hospitality
- Awards
- Transportation
- Venue operations
- Equipment setup and teardown

Volunteer training plans should be included with the proposal.

---

14. Athlete & Family Experience

USA Badminton seeks hosts committed to providing an outstanding championship experience beyond competition.

Proposals should identify nearby:

- Restaurants
- Shopping
- Entertainment
- Museums
- Parks
- Cultural attractions
- Recreational activities

Communities offering unique experiences that enhance the visit for athletes and families will receive favorable consideration.

---

15. Climate

Preference will be given to locations with average daytime temperatures below 90°F (32°C) during the proposed event dates.

---

16. Financial Proposal

Bidders should clearly identify:

- Facility rental costs
- In-kind contributions
- Financial support from local agencies
- Sponsorship commitments
- Tourism grants
- Volunteer support
- Marketing support

---

17. Required Submission Materials

Proposals shall include:

- Executive Summary
- Description of Host Organization
- Venue Description
- Facility Floor Plan
- Venue Photographs
- Hotel Information
- Transportation Plan
- Parking Plan
- Volunteer Plan
- Community Support Letters
- Proposed Budget
- Financial Incentives
- Local Attractions Summary
- Primary Contact Information

---

18. Evaluation Criteria

Proposals will be evaluated using the following weighted criteria:

Category	Weight
Facility Quality	30%
Operational Readiness	20%
Community Support	15%
Hotel & Transportation	10%
Financial Proposal	10%
Athlete Experience	10%
Volunteer Plan	5%

---

19. Submission Instructions

Electronic proposals shall be submitted in PDF format.

Proposals should be organized according to the sections outlined in this RFP.

Questions regarding this Request for Proposal should be directed to:

USA Badminton

Contact Name: Mary Nila
Title: Manager, Operations & events
Email: merrick.nila@usabadminton.org
Phone: (630) 885-6779

---

20. Reservation of Rights

USA Badminton reserves the right to:

- Reject any or all proposals.
- Waive informalities or irregularities in any proposal.
- Request supplemental information from bidders.
- Conduct site inspections at the bidder's expense
- Negotiate terms with one or more bidders.
- Select the proposal determined to be in the best interest of USA Badminton, its athletes, and its membership.

Selection will not necessarily be based solely on financial considerations. Overall event quality, operational capability, athlete experience, and long-term partnership potential will be significant factors in the final decision.

USA Badminton appreciates your interest in hosting one of the nation's premier junior sporting events and looks forward to partnering with communities committed to delivering an exceptional championship experience.