



**USA Badminton Board of Directors Meeting
March 19, 2023 – 12:00 p.m. EDT**

Board Meeting by Zoom

	<p>Board Members Fred Teng calls to order at 12:07 PM EDT Present: Fred Teng, Ken Wong, Philip Varghese, Iris Wang, Rena Wang, Patty Pflaging, Amy Burnett, Nibu Paul Absent: Richard Alcaraz, Tatia Mays-Russell</p> <ul style="list-style-type: none"> ● Roll call (note presence of quorum - 8 out of 11 board members so quorum has been reached) <p>Excused: Pavan Vedere Staff Present: Linda French, Jim Estes Trenton Szeto, Guest Wendy Guthrie. USOPC audit consultant</p>	Fred
	<p>Conflict of Interest and Antitrust Avoidance Affirmation:</p> <ul style="list-style-type: none"> ● Fred: calls for conflict of interest review ● Conflict Review – No conflicts noted 	Fred
	<p>Minutes of Jan 31, 2023. Motion made, seconded and passed.</p>	Fred/Board
	<p>Board status since last meeting:</p> <ul style="list-style-type: none"> ● Dean Schoppe resigned from the Board on Feb 7th, 2023 	
	<p>Motion made and seconded to enter Executive sessions. Motion passed. Wendy leaves meeting</p> <ul style="list-style-type: none"> ● Topic: Compliance ● Exit Executive session ● Wendy Guthrie returns 	Fred
	<p>By-law changes, Board composition</p> <ul style="list-style-type: none"> ● Motions made, seconded, and passed such that: <ul style="list-style-type: none"> ○ Tatia Mays-Russell was removed from the board ○ The vacant independent position was eliminated. ○ The vacant Technical Official Director position was eliminated. ○ The vacant 5th Athlete Director position was eliminated 	Fred

	<ul style="list-style-type: none"> ○ With these actions, the Board size is now 10 seats including 4 athlete directors. 	
	<p>Updated Bylaws/Discussion</p> <ul style="list-style-type: none"> ● Linda: Introduces Wendy Guthrie, who is helping with USOPC audit, guidance and development of required checklists for various policies that are in new USOPC bylaws and directed by USOPC. <ul style="list-style-type: none"> ○ Wendy: Discussed new policies or revised policies in accordance with USOPC compliance standards for NGBs. NGBs audited every four years. ○ By-law revisions: <ul style="list-style-type: none"> ▪ Athlete representation on NGB boards increases from 20% (must be served by 10 year athlete) to 33.3% (the additional 13.3% can be served by 10 year and/or 10 year plus athletes) ▪ In addition, the USOPCs AAC alternate representative gets a position on USAB board. ● Motion made, seconded and passed to adopt bylaw revisions ● Discussion - where we are with compliance, USOPC audit process as an opportunity to identify deficiencies and take steps to address. ● Other areas discussed such as finding a budget friendly election platform, athlete representation on committees. ● Grievance procedures: <ul style="list-style-type: none"> ○ Wendy: Highlights that previously approved grievance procedures are standalone from by-laws for ease of posting at a dedicated link. 	Fred/Linda/Wendy
	<p>Strategic plan</p> <ul style="list-style-type: none"> ○ Fred: Notes that a draft of the plan was shared June 2022 at Frisco meeting. ○ Discussion of length and timing of courses, including progression timeline through levels of certification. Working on a possible collegiate nationals for next year. Winning team to be the World University Games team (providing they are US citizens). Hired new Communications Specialist who previously worked with USOPC Para and USA Track and Field ○ Discussion of costs of carrying out strategic plan. The events are always a challenge but having good partners is important. Grants from USBEF and Pan Am help cover some costs. ● Motion made, seconded and passed to adopt strategic plan 	Fred/Linda

	<p>Committees</p> <ul style="list-style-type: none"> ● Motions made, seconded and passed (Philip and Amy abstained) to appoint Ken as chair of Audit committee and Pavan as the Secretary of board. ● Audit <ul style="list-style-type: none"> ○ Motions made, seconded and passed to <ul style="list-style-type: none"> ▪ Renew everyone for two-year term ▪ Appoint Ken to Audit committee ○ Fred thanks Amy for serving as secretary and Philip as chair of audit. ● ● Discussion of terms of committee members, two year term but starts at beginning of odd year and in conjunction with new Board Chair. 2023 starts new term with Chairman selecting or appointing heads of committees with board agreeing/approving to appointment(s). ● Nominating and governance <ul style="list-style-type: none"> ○ Current Committee: Jenny Chan chair and Liz Aronsohn & Yvonne Chern serve as Independent members. Iris is 10 year athlete named by ARC. ARC needs to name 10 year plus or 10 year athlete to round out committee. ○ Motions made, seconded and passed to approve the committee. <p>International Federation Delegate</p> <ul style="list-style-type: none"> ○ Rena’s term as International Federation Delegate is expiring and she is not running for IFD role. ○ Rena nominates Fred ○ Motion made, seconded and passed (Philip & Amy abstain) to appoint Fred as IFD 	Fred/Linda
	<p>New Business</p> <ul style="list-style-type: none"> ● Sponsor Updates <ul style="list-style-type: none"> ○ Main good news sponsorship - signed 2028 deal w Yonex. More support for tournaments, including court mats, clothing, etc. ● Tournament and Event Updates <ul style="list-style-type: none"> ○ Discussion of plans to host first annual Para Nationals with Adult Nationals. Held in 4th quarter of 2023. Final date TBA (due to BWF and Pan Am events) ○ Shuttle time – Junior Nationals. All the USAB staff that can attend will become teachers. ○ Coaching clinics in the fall. ○ In process of assessing two new venues for events. 	Fred/Linda

	<ul style="list-style-type: none">○ Two entities about professional leagues. One would involve Canada.○ Fred and Rena are planning to attend the BWF Annual General Meeting in May in Kuala Lumpur● Other Sponsors<ul style="list-style-type: none">○ Fred: has created a PowerPoint to share w Board when final.	
	<ul style="list-style-type: none">● Motion to adjourn – Fred motions, Rena seconds. All in favor. Meeting adjourned.	Fred