

2023 YONEX USA BADMINTON ADULT NATIONALS

SELECTION EVENT FOR 2024 PAN AM M&F CUP

TOURNAMENT DATES: December 29 – 31, 2023

ENTRY DEADLINE: December 15, 2023



TRIANGLE
BADMINTON & TABLE TENNIS



This year's Yonex USA Adult National Championships will be the selection event for the 2024 Pan Am M&F Cup scheduled for February 15-18, 2024, in Rio De Janeiro, Brazil.

The Pan Am M&F Cup is the continental event to determine the country that will represent Pan Am at the 2024 Thomas & Uber Cup Finals. The 2024 Thomas & Uber Cup Finals are scheduled for April 28 – May 5, 2024 in Chengdu, China. Both the Pan Am M&F Cup & the Thomas/Uber Cup Finals are included in the World Ranking system, see Section 5.3.3.1 [Statutes | BWF Corporate \(bwfbadminton.com\)](#). The Team Event format at the Pan Am M&F Cup is based on the Thomas/Uber Cup format (BWF World Team Championship) where each tie consists of 3 singles and 2 doubles. USAB shall determine its own procedure to select the athletes who will be on the USAB team for the 2024 Pan Am M&F Cup.

Parents/guardians of minor athletes must sign a waiver acknowledging that there are adult athletes participating in the event who may not have been SafeSport trained or background checked. Adult athletes that are selected for the Pan Am M&F Cup will need to be SafeSport trained and background checked.

1. National Organization	USA Badminton 1 Olympic Plaza Colorado Springs, CO 80909, USA Phone: 714-602-1691 www.usabadminton.org
2. Presented by	<ul style="list-style-type: none">• USA Badminton• Triangle Badminton & Table Tennis• Yonex USA
3. Date	December 29, 2023 – December 31, 2023
4. Venue Information	<ul style="list-style-type: none">• Name: Triangle Badminton & Table Tennis <p>Address: 2900 Perimeter Park Dr, #200 Morrisville, NC 27560 Phone: (919.388.0272) Website: https://trianglebtt.com</p> <p>Nearest Airport: Raleigh-Durham International Airport</p>
5. Referee & Deputy Referee	<p>Referee Name: Thomas Shek Email: tshek.ilc@gmail.com</p> <p>Deputy Referee Name: Ian Counter Email: icounter@gmail.com</p>
6. Tournament Director	Name: Mohammed Khan Email: mkhan56859@gmail.com
7. Events	Men's Singles, Women's Singles, Men's Doubles, Women's Doubles, Mixed Doubles

8. Entry Fees Entries and payments are only accepted via <http://www.tournamentsoftware.com>

Event entry fee: \$80 per person for 1 or 2 events, and \$120 for 3 events.
 Additional fees: \$10 Technical Official/Admin fee per person and \$30 Pan American Cup Coaching Funding fee per person. Must be paid with your entry fees on www.tournamentsoftware.com.

Full payment must be made online through PayPal at the time of signing up on www.tournamentsoftware.com. Once registration is completed and you have submitted your entries, you will be re-directed to PayPal to process your payment. This includes instances where a player enters different events at different times – all the events must be fully paid for by the entry deadline, otherwise events not paid for will be cancelled. A player will only be permitted to play in accepted entries that have been fully paid.
 No refunds will be made for entries or fee payments received after the entry deadline of December 15, 2023 11:59 AM PST (one minute BEFORE NOON).

9. Key Dates

December 15, 2023	Current ID documents (Passport ID page or birth certificate) should be uploaded to https://www.dropbox.com/request/IAwZBWFTUcFNvOd50HGx or emailed to Trenton.Szeto@usabadminton.org by this date.
December 15, 2023	Entry <i>must</i> be made online at www.tournamentsoftware.com and paid via PayPal link as published on the event, by 11:59 AM (one minute <u>BEFORE NOON</u>) PST. <i>Late entries will not be accepted. Other forms of entry and payment will not be accepted.</i>
December 15, 2023	Withdrawals submitted by entry deadline December 15, 2023 11:59 AM (one minute <u>BEFORE NOON</u>) PST are eligible for refund (see section above). Note, processing fees by PayPal & \$5 administration fee are non-refundable.
December 15, 2023	Coaching credentials application must be applied for by this deadline. Click this link for more information: https://usabadminton.org/coaching/
TBA	Open draw by TOAG, available by Zoom meeting.
December 22, 2023	Draws will be posted on or before this date on www.tournamentsoftware.com

10. Eligibility

- **Only U.S. citizens** who are current USAB Members in good standing may participate.
- All participants must have their Birth Certificate or Passport copy with a current passport sized photo uploaded to <https://www.dropbox.com/request/IAwZBWFTUcFNvOd50HGx> or emailed to Trenton.Szeto@usabadminton.org for verification. Please upload your photo to your Club Locker account.

Note: Players who cannot demonstrate eligibility prior to the draw publish date of the tournament may be disqualified by the Referee. No refunds will be given if a player is deemed to be ineligible.

11. Pan American Cup Team Selection Principles and Procedures

Principles:
Pan American Cup

- BWF/BPAC Regulations govern the team size (maximum of 10) for the 2024 Pan Am M&F Cup, which will determine the teams that represent Pan Am in the 2024 Thomas & Uber Cup Finals. The dates of the Nationals were selected as to not conflict with BWF or Pan American events, however, the dates are in close proximity with the BWF World Tour Finals in China.
- USA Badminton shall only send U.S. athletes to the 2024 Pan Am M&F Cup & Thomas & Uber Cup Finals who participate in the 2023 BWF World Tour Finals or who qualify through the 2023 Yonex USA Adult Nationals Selection Procedure as detailed below.
 - A. The aim of the selection event is to identify two teams, male and female, of ten (10) players each for the 2024 Pan Am M&F Cup.
 - B. USAB reserves the right to add additional players to the Pan Am M&F Cup team according to the Selection Procedure as described below in the “Athlete Addition Procedure” and “Athlete Replacement Procedure”.

Procedures:

- The BWF and BPAC controls the maximum number of players that can be nominated by each member association to compete in the Pan Am M&F Cup and Thomas & Uber Cup. USAB reserves the right to select a team for these events within these guidelines.
- The USAB Team for the Pan Am M&F Cup and Thomas & Uber Cup Finals will consist of ten (10) players for each team emerging from the 2023 BWF World Tour Finals and the Adult Nationals.
- Doubles players are selected as a pair. If a doubles player rejects an invitation to the Pan Am M&F Cup, the partner will also be removed from the respective team unless she/he has qualified for the team based on their 2023 Yonex USA Adult Nationals singles result.
- Any player who forfeits (gives a walk-over) will lose his/her spot for that event in the tournament. For example, player A meets player B for the 3rd /4th place. Player A shows up but player B gives a walk-over. Player A will be awarded 3rd place but the 4th place spot will not be awarded. If both players are a no show, both spots (3rd and 4th) will not be awarded, etc.

Ten (10) women and ten (10) men will be selected for the USAB team for the Pan Am M&F Cup from the BWF World Tour Finals and the Adult Nationals. The Pan Am M&F Cup Team will be the same team for the Thomas & Uber Cup finals. The following are selected on the team first:

- Any singles participant in the BWF World Tour Finals, plus the 1st, 2nd, and 3rd Singles finishers at the 2023 Yonex USA Adult Nationals accepting entry to the Pan Am M&F Cup Finals. If there are no U.S. singles participants in the BWF World Tour Finals, the 4th place Singles finisher at the 2023 Yonex USA Adult Nationals accepting entry to the Pan Am M&F Cup Finals will also be selected.
- Any doubles pair in the BWF World Tour Finals, plus the 1st and 2nd Doubles finishers at the 2023 Yonex USA Adult Nationals accepting entry to the Pan Am M&F Cup Finals. If there is no U.S. doubles pair in the BWF World Tour Finals, the 3th place Doubles pair finisher at the 2023 Yonex USA Adult Nationals accepting entry to the Pan Am M&F Cup Finals will also be selected.

This will conclude the selection unless one or more players has qualified in one or more events.

Athlete Addition Procedure:

- Only athletes who competed in the 2023 Yonex USA Adult Nationals (exception for any player participating in the HSBC BWF World Tour Finals) and are injury free will be considered for additions.
- Additions will be necessary if athletes have qualified for the team in more than one event in order to achieve a team size of ten female and ten male athletes for the Pan Am M&F Cup.
- Additions will be based on the following criteria:
 - A. If there is one duplicate (female and/or male) the next top finishing singles player(s) (female and/or male) will be added.
 - B. If there are two (female and/or male) duplicates, the next top finishing doubles pair (female and/or male but not mixed) will be added.
 - C. If there are three duplicates, the next top finishing singles player(s) (female and/or male) and the next top finishing doubles pair (female and/or male but not mixed) will be added.
 - D. If there are four duplicates, the next top finishing two (2) singles players (female and/or male) and the next top finishing doubles pair (female and/or male but not mixed) will be added.

Athlete Replacement Procedure:

- Only athletes who participated in the HSBC BWF World Tour Finals or competed in the 2023 Yonex USA Adult Nationals and are injury free will be considered as replacement athletes.
- If a(n) athlete(s) decline(s) an invitation or withdraw(s) for any reason (injury, other obligations, etc.) which causes the USAB team for the Pan Am M&F Cup to have fewer than ten (10) players, then additional team members will be replaced until the ten (10) player team size emerging from the Nationals is met.
- The process below will be used for replacements
 - A. If a singles player declines an invitation or withdraws from the team

1. The next best finisher in the 2023 Yonex USA Adult Nationals singles event will be named to the team.
2. Step one will be repeated until the team has four qualified singles players (both female & male)

B. If a doubles player (pair) declines an invitation or withdraws from the team

1. The next best doubles finishing pair in the 2023 Yonex USA Adult Nationals doubles event will be named to the team.
2. Step one will be repeated until the team has three qualified doubles pairs (female, male).

Funding Support

- As the purpose of the competition is to vie for excellence as a team, all athletes are equally important to the contribution of the team's performances in the competition, hence, all athletes will receive equal distribution of available funds.
- There is no USAB funding available for the teams selected for the Pan Am M&F Cup.

Pan Am M&F Cup and Thomas & Uber Cup Funding

- If funding is available, USAB shall pay a stipend as set by the USAB Board of Directors to reimburse the 2024 Pan Am M&F Cup teams for travel expenses directly related to the 2024 Pan Am M&F Cup and/or the Thomas & Uber Cup Finals.
- Should any funding be available from BWF and/or BPAC, the funds will be shared between the team.

12. Entry & Deadline

- Entries must be made online at www.tournamentsoftware.com and full payment must be received through PayPal by Friday, December 15, 2023 11:59 AM PST (One minute BEFORE **NOON**).
- **LATE ENTRIES and other forms of entry WILL NOT BE ACCEPTED.**
- Tournament Documents (copy of passport and/or birth certificate) and passport photo must be uploaded to <https://www.dropbox.com/request/IAwZBWFTUcFNVod5OHGX> or emailed to Trenton.Szeto@usabadminton.org by December 15, 2023 11:59 AM PST (One minute BEFORE **NOON**).
- If you are not a USAB member, you must create an account on [Club Locker](http://ClubLocker.com). You will need a working email to sign up and for your account to be activated, you will be required to verify from your email. Upon doing that, login and complete your profile, upload photo.
- **Important: Do NOT** wait till the last minute. Sign up on tournamentsoftware.com as soon as possible so that if technical issues come up, there will be enough time to resolve them.

Valid Entry

- The player is signed up through www.tournamentsoftware.com.
- The player has paid all the entry fees by December 15, 2023 11:59 AM PST (One minute BEFORE **NOON**) through PayPal. This includes instances where player enters different events at different times – all the events must be fully paid for by the entry deadline, otherwise all of them will be canceled and the player will not be permitted to play in the tournament.
- If the player has signed up for a Doubles and/or a Mixed Doubles event, make sure that the partner(s) are informed, and they sign up and pay the entry fees. Be sure to enter your partner's name next to the event selected. If you are requesting for a partner, select "Partner wanted".
- Required documents (copy of passport and/or birth certificate) and passport photo submitted by December 15, 2023 11:59 AM PST (One minute BEFORE **NOON**).
- A completed and signed USAB Waiver & Release of Liability Form (on JotForm or TournamentSoftware) has been submitted.
 - An additional waiver for parents/guardians of minor athletes will be sent out after the entry deadline.

13. Withdrawals & Refunds

- For all withdrawals (Before or after the entry deadline), the following persons must be notified of the withdrawal by email:
 1. Tournament Director: Mohammed Khan – Email: mkhan56859@gmail.com
 2. Tournament Referee: Thomas Shek – Email: tshek.ilc@gmail.com
 3. Tournament Deputy Referee: Ian Counter – Email: icounter@gmail.com
- Players who withdraw before the entry deadline of December 15, 2023 11:59 AM PST (one minute **BEFORE NOON**) will have their entry fees refunded, minus the \$5 Admin fee.
- Refunds will be processed via PayPal; all PayPal processing fees are non-refundable.
- After the entry deadline there will be no refunds for withdrawals.

Event or Tournament Cancellation

- If an individual event(s) within a tournament is cancelled due to lack of entries *etc.*, or if several event(s) are cancelled or if the whole tournament is cancelled due to factors beyond the control of USAB *e.g.*, bad weather, lack of overall entries, then the entry fee will be refunded.
- If the entire tournament is canceled, BWF Rankings as of January 2, 2024 will be used to select the top (best) four ranked singles players & top (best) three ranked doubles pairs accepting entry to the Pan Am M&F Cup)
- The refund will be the responsibility of the Tournament Director and/or USAB.

14. Draw & Seeding

- The Adult Nationals will follow USA Badminton Tournament Regulations.
- Seeding will be done per the USAB Adult Rankings as of 9/30/2023 or the latest rankings, even if the rankings are incomplete or contain errors and as needed, BWF rankings.
- Main rounds and feed-in consolation rounds or pool play as based on number of entries.
 - A feed-in consolation draw through quarterfinals will be used in accordance with USA Badminton Tournament Regulations. Alternatively, pool play may be used based on number of entries.
- The draw will be conducted by the Referee or TOAG designee.

15. Schedule

It is the intent that all events will start on the first day. Players must be available for all playing hours on each day. Draws and match times will be posted on www.tournamentsoftware.com. It is the responsibility of each player to find out the time of his/her first match. If an event is undersubscribed USAB will start the event on December 30th and may conclude the event prior to December 31st.

DAY/DATE	TIME	PHASE
Friday, December 29	8:00 AM	Open court practice
	9:00 AM	Registration
	10:00 AM – 8:00 PM	Tournament Play (All Events)
Saturday, December 30	9.00 AM – 8:00 PM	Tournament Play (All Events) May have some Semi Finals & Finals if small entry
Sunday, December 31	8:30 AM – 4:00 PM	Semi Finals & Finals (including Consolation)

16. Conditions of Play

- YONEX tournament grade shuttles will be used throughout the tournament.
- Matches will be the best of 3 games to 21 points in rally-scoring format.
- A player not ready to play 10 minutes after his/her match is called may be defaulted.
- Acceptable badminton clothing must be worn by players and coaches during a match. Doubles partners are encouraged to wear matching colors.

<p>17. Coaching</p>	<ul style="list-style-type: none"> • USAB only recognizes coaches certified through our USAB/BWF coaching pathway. At USAB sanctioned tournaments, it is mandatory that all coaches have current Coaching Passes, issued annually by USAB. • <u>Coaching Pass applications for this tournament must be submitted by December 15, 2023 11:59 AM PST (ONE MINUTE BEFORE NOON) to be considered timely.</u> A timely Coaching Pass application consists of: <ul style="list-style-type: none"> ○ BWF-1 online component course certificate of completion (sent to CoachingPass@usabadminton.org) ○ Active, unexpired USAB membership ○ Current, unexpired SafeSport training (must do a refresher course 1 year after previous completion date) ○ Current, unexpired background check cleared by December 15, 2023 (good for two years after original clear date) ○ Signed Coaching Code of Conduct (link in Coaching Pass Application Jotform) ○ Submitted Coaching Pass Application at https://form.jotform.com/231104952367151 ○ Passport-style photo uploaded to Club Locker for the Coaching Pass • <u>Coaching Pass applications for this tournament submitted after the deadline (December 15, 2023) will be subject to a \$200 late fee.</u> Late applications will be processed up until 5 days prior to the tournament start. An application submitted 3 days before the tournament must have all the requirements of the application completed. If the background check is not already cleared by that date, the Coaching Pass will not be able to be processed late. • Only certified BWF/USAB coaches with a valid Coaching Pass will be allowed to coach and sit on the coaches' chair. Someone without a valid Coaching Pass for the 2023-2024 season will not be allowed to coach at the event. <ul style="list-style-type: none"> ○ 2 coaches per side are allowed on court during a match ○ Persons not sitting in the coaches' chair are not allowed to coach during a match. ○ Coaches MUST visibly wear the approved USAB Coaching Pass at all times. ○ The Coaching Pass CANNOT be shared with others. Anyone caught sharing the Coaching Pass and/or using a fake Coaching Pass will have their Coaching Pass confiscated by the tournament referee or technical officials. • For more information on how to become a coach, please go to https://usabadminton.org/coaching/.
<p>18. Awards</p>	<ul style="list-style-type: none"> • Medals shall be awarded to first, second, and third-place finishers of the event.
<p>19. Medical Insurance</p>	<ul style="list-style-type: none"> • All players (whose USAB memberships are current) are covered by USAB insurance. • Neither the host, nor USAB is responsible for medical expenses incurred during the competition.
<p>20. Covid-19 Basic Operational Safety Guidelines</p>	<ul style="list-style-type: none"> • All persons experiencing physical symptoms possibly related to COVID-19, including coughing or fever, are prohibited from entering the competition venue. • Participants are required to observe and follow all routing instructions within the venue. • No food is allowed inside the competition venue. • If new COVID restrictions are imposed in the location of the venue, the restrictions will be followed • In the event of event cancellation due to COVID-19 restrictions being extended or introduced, then a refund of entry fees will be made to the players.
<p>21. Official Hotel</p>	<p>Four Points by Sheraton</p> <p>1200 Claren Circle Morrisville, NC 27560</p> <p>https://www.marriott.com/event-reservations/reservation-link.mi?id=1641498628487&key=CORP&app=resvlink</p>

22. USA Badminton Waiver & Release of Liability

Please complete here or when registering on TournamentSoftware:
<https://form.jotform.com/91256509135154>

An additional waiver for parents/guardian(s) of minor athletes will be sent out after the entry deadline.

23. Contacts

Membership/Player Eligibility/ Ranking	USAB National Office	USAB Staff	ContactUs@usabadminton.org
Technical Issues	Club Locker	Trenton Szeto	Trenton.Szeto@usabadminton.org
	TournamentSoftware Registration & Payments	Thai Pham	Thai.pham@usabadminton.org
Facilities, hotel etc.	Triangle Badminton & Table Tennis	Mohammed Khan	mkhan56859@gmail.com
Seeding, Draw, Schedule	Referee	Thomas Shek	tshek.ilc@gmail.com
Technical Officials	Technical Officials Advisory Group(TOAG)	Phil Ayoung-Chee	toag@usabadminton.org
Adult Tournaments	USAB National Office	USAB Staff	ContactUs@usabadminton.org
Coaching Pass	USAB National Office	USAB Staff	CoachingPass@usabadminton.org