

## Team USA AC Representative Job Description

**Overview:** Team USA Athletes' Commission (Team USA AC), formerly the USOPC Athletes' Advisory Council ("AAC"), serves as the representative group and voice of Team USA athletes. Team USA AC is responsible for broadening communication between the USOPC and active athletes and serves as a source of input and advice to the USOPC board of directors. The Team USA AC consists of at least one athlete from each National Governing Body ("NGB") in which the United States is represented at the Olympic and Pan American Games, one athlete from Sports on the program at Delegation events that are governed and managed by the USOPC, six athletes representing the Paralympic Sport Organizations or NGBs designated to govern a Paralympic sport, and seven athletes elected to serve on leadership by the Team USA AC, four serve at-large, two vice chairs and one chair

- **Mission:** To ensure communication between the USOPC and athletes who are actively engaged in amateur athletic competition or who have represented the United States in international competition within the proceeding ten (10) years.
- **Vision:** Represent the athlete voice and empower Team USA to inspire and drive positive change.

*[The above Mission and Vision are in the process of being reviewed and updated as the Team USA AC undergoes strategic planning for the next quad]*

[Click here](#) to watch a video that provides more information about the role and work of the Team USA AC.

### **Athlete Representative's Role & Responsibilities**

- Understand the athlete pool you represent and work to engage the athletes you represent
- Actively attend Team USA AC meetings and relay information to the identified athlete pool, as well as your NGB AAC or IMS AAG meetings, and if applicable at your NGB Board Meetings
- Read all meeting minutes, email communications and consistently stay informed on the work of the Team USA AC via the group's Slack Channel
- Proactively reach out to your constituents enabling athletes to freely comment on policies/procedures and be the conduit between the Team USA AC and the Team USA Athletes of your respective sport
- Consistently communicate with your NGB CEO/ED or IMS High-Performance Director and other key stakeholders on matters impacting athletes
- Synthesize athletes' feedback on policies and procedures and provide input to the relevant party
- Provide an avenue for athletes to voice their concerns
- Review, gather and provide athlete input on team selection procedures for delegation events
- Reps are expected to vote on all appointments, elections, statements or other Team USA AC actions that require a vote of the membership
- Be familiar with your NGB's bylaws, the USOPC bylaws, the AAC (Team USA AC) Bylaws, the Ted Stevens Olympic and Amateur Sport Act, and various other policies affecting athletes' rights

**Time Commitment:**

- Reps and Alternates are expected to consistently check email and the Team USA AC Slack channel for communications and updates. This should be done no less than once per week
- Monthly, one-hour, virtual meetings
- Bi-Monthly Check-in with a member of Team USA AC Leadership
- One virtual all-day meeting a year that occurs on a weekend
- Two in-person multi-day meetings a year
- Team USA AC Representatives will be an Athlete Director on their respective NGB Board of Directors which will require meeting attendance
- Team USA AC Representative and Alternates are required to be active members of their NGB AAC or IMS AAG
- Reps and Alternates will be asked to serve on Team USA AC or USOPC working groups, task forces, and committees in areas they are interested in
- Time commitment and frequency of communications can vary depending on season and needs as they arise

*Team USA AC Onboarding and our first meeting of the Quad will be January 23-January 26<sup>th</sup>. Elected Representatives will be expected to attend*

**Eligibility:** All Representatives and Alternates must be a "10 Year Athlete", as is defined in the USOPC Bylaws, at the time when their term would commence. There are NO exceptions to this rule.

*USOPC 10 Year Athlete-* As defined in the USOPC Bylaws, an athlete who has been selected by their NGB to represent the United States in a Delegation Event or other International Qualifying Competition within the previous 10 years.

**Code of Conduct and Standards and Conflicts of Interest Policy:** Each Member and Alternate must comply with the USOPC Code of Conduct and Standards of Team USA AC and the USOPC Conflicts of Interest Policy throughout the tenure of their term.

**Term:** January 1, 2025 – December 31, 2028

**Preferred Skills:**

- An interest in sport governance and athlete advocacy
- Strong reading comprehension skills
- Strong communication skills
- The ability to keep an open mind and listen to all opinions
- Detail oriented